OMB NO.
0625-0147

U.S. Department of Commerce

FORM
ITA-4008P

Trade Event/Mission Application and Participation Agreement

(EVENT ID)

E-

INFORMATION PROVIDED TO THE DEPARTMENT OF COMMERCE IN CONNECTION WITH THIS EVENT MAY BE MADE PUBLICLY AVAILABLE. IF THE INFORMATION YOU SUBMIT IN CONNECTION WITH THIS EVENT IS CONFIDENTIAL, COMMERCIAL INFORMATION AND ITS RELEASE WOULD CAUSE YOUR COMPANY SUBSTANTIAL COMPETITIVE HARM, YOU SHOULD SO INDICATE BY MARKING THE APPROPRIATE INFORMATION, OR PORTIONS

1. Name of Trade Event/Mission:

2. Date and Site of Trade Event/Mission:

3. Company's Name, Address, Telephone and Fax Number(s):

4. Contact Name(s) and Titles:

5. Company is *(check all that apply).*

☐ **NEW-TO-EXPORT** ☐ **NEW-TO-MARKET** ☐ **OLD-TO-MARKET**

6. Numbers of Employees

☐ **1-49** ☐ **50-99** ☐ **100-249** ☐ **250-499** ☐ **500-999** ☐ **1,000+**

7. Annual Sales

☐ **Under $1 Million** ☐ **$1-5 Million** ☐ **$6-50 Million** ☐ **$51-75 Million** ☐ **Over $75 Million**

8. Address, Telephone and Fax Number(s) of Company Representative in Country of Trade Event/ Mission *(if applicable).*

9. Participation fee of $_____ enclosed.
(Please make check payable to U.S. Department of Commerce)

10. Quantity *(if applicable)*	Description of Display Items/Products or Services to be Promoted (Any changes in display items from those listed below must be reported in writing to the U. S. Department of Commerce, for approval)	Point of Shipment *(if applicable)*
	All Other Items: *(e.g., mockups, printed matter, items with no commercial value, audio-visual equipment for demonstration purposes, consumables not for sale, etc)* **Estimated:** Gross Shipping Weight: _____ Cubic Dimension: _____ Number of Pieces: _____	*Indicate If Locally Stocked*

U.S. Government Use Only

11. UNITS

AMOUNT ENCLOSED $

BALANCE DUE $

12. ORG. CODE

OFFICER'S LAST NAME FIRST INITIAL

13. APPROVED FOR COMMERCE

Signature Date

Name and Organization

This information collection is authorized by law (15 U.S.C. 1501 et seq., 15 U.S.C. 171 et seq.). While you are not required to respond, your company cannot be considered for participation in, and no agreement may be concluded for your company's participation, a trade event sponsored by the United States Department of Commerce, unless we have received a completed Trade Event Application and Participation Agreement. Public reporting for this collection of information is estimated to be 45 minutes per response, including the time for reviewing instructions, and completing and reviewing the collection of information. All responses to this collection of information are voluntary, and will be provided confidentially to the extent allowed under the Freedom of Information Act. Notwithstanding any other provision of law, no person is required to respond to nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Clearance Officer, International Trade Administration, Department of Commerce, Room 4001, 14th and Constitution Avenue, N.W., Washington, D.C. 20230.

Trade Event/Mission Application and Participation Agreement

14. Please identify your company's principal line(s) of business related to this trade event/mission and its principal business interest in the country or countries where the trade event is located.

15. Please describe any information concerning the company regarding diversity and/or traditional underrepresentation in business that the company considers relevant to the purpose of the trade event/mission.

16. Please rank in order of importance the company's objective(s) in participating in this trade event/mission:
(1=highest; 8=lowest)

8 A. Finding sales representative or distributor
8 B. Finding licensee
8 C. Finding joint venture
8 D. Exposure to new business prospects
8 E. Product testing/market research
8 F. Immediate sales
8 G. Long-term sales
8 H. Government meeting
8 I. Other (specify)

17. *For trade events/missions* only, please provide a brief description of how your company's participation is consistent with the goals and objectives of this mission, as set forth in the mission statement. For example, describe your company's past and present business activity in the country; the particular business opportunities that your company would pursue in the context of the mission; the relationship between those business opportunities and the goals and objectives of the trade mission; and the reasons why your company's participation in the trade mission would help in realizing those business opportunities . *(Please use additional pages if necessary)*.

18. Company's Certification of Agreement, "I have read, understand and agree to abide by the terms of the enclosed "Conditions of Participation", which are made a part of this Agreement.

Signature _____ Date _____

Name and Title _____

Company Name _____

Trade Event/Mission Application and Participation Agreement

Additional certification

In connection with our participation in this trade event, the Company certifies that:

(A) the export of the products and services that the Company wishes to sell would be in compliance with U.S. export controls and regulations;

(B) the Company has identified to the Department of Commerce for its evaluation any business pending before the Department of Commerce that m ay present the appearance of a conflict of interest;

(C) the Company has identified any pending litigation (including any administrative proceedings) to which it is a party that involves the Department of Commerce; and

(D) the Company agrees that it and its affiliates (1) have not and will not engage in the bribery of foreign officials in connection with the Company's involvement in this event, and (2) maintain and enforce a policy that prohibits the bribery of foreign officials.

Signature _____ Date _____

Name and Title _____

Company Name _____